

BISHOP BURTON  

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*College*



**Welcome**  
to College life!

[bishopburton.ac.uk](http://bishopburton.ac.uk)

Growing potential for sustainable futures

# Welcome to College life!

**Congratulations on your offer to study at Bishop Burton College. We can't wait for you to join us in September!**

We are committed to ensuring you have an amazing experience during your time with us. Preparing you for wherever life takes you once you have completed your course with us, whether into employment, a higher-level apprenticeship or degree level study.

Our amazing teaching team, many of whom have first-hand experience of working in industry, are looking forward to working with you to develop your skillset, knowledge and capability.

**We can't wait to start on this learning journey with you!**



# Feeling comfortable on campus

**We know starting at a new place is exciting, but it can also be a bit daunting. Just remember it will be new for everyone!**

To help you settle in during your first couple of weeks we will have lots of activities to help you make friends and feel at home. We'll also give you advice on important things like where the toilets are and where you can eat.

We also have a fantastic Student Services and Health and Welfare team who are there if you need a little more reassurance. During your first weeks on campus we'll explain to you how you can access the team and where to find them. You can also meet Ember our gorgeous support dog!



**Meet Ember**  
Our support dog!

# Student code of conduct

A big part of feeling at home on campus is making sure we all treat one another with respect, so it is enjoyable, fulfilling and rewarding for everyone.

**To support all students with this we have a code of conduct to provide you with guidance on our expectations.**

Behave in a way that demonstrates understanding of, and commitment to, the College Values.

Be responsible and accountable for making the most of your time and opportunities while undertaking all aspects of your College course.



Behave in a way which respects the needs and aspirations of others to learn, work and live within the community of the College and its associated environment.

Follow recommendations, advice, requests and instructions given by College staff.

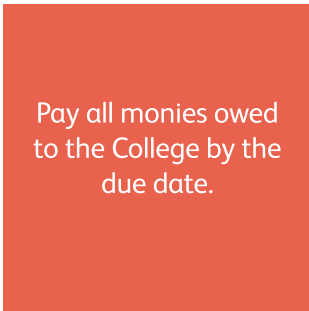
Carry and display your College lanyard and student ID card at all times.

Act at all times with due regard for your own safety and that of others.



Attend and be punctual for all timetabled activities, meetings or other College activities.

Complete all coursework, assessments and related work within the times stated.



Pay all monies owed to the College by the due date.

Behave in such a way at all times that does not bring the College into disrepute.



Comply with College regulations, policies and procedures.

Use, contribute or participate in social network sites only if you are clear that the content therein does not bring the College, its staff or other students into disrepute.

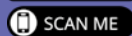
**When you enrol with us you accept to abide by the Code of Conduct.**

# Enrolment

**Before we can officially welcome you as a College student you need to enrol.**

Over the summer we'll stay in touch with you about the enrolment process, so keep an eye on your email and look out for the post!

We also have a page on our website that will detail all the information about the enrolment process. This will be updated to show the most up to date information throughout the summer.



When it's time to enrol you will need to bring some key bits of information with you.

**We've put together a handy little enrolment checklist for you below!**



**Proof of identity**

This could be a driving licence, residence permit card, birth certificate, passport or any official document.



**Results**

Please bring your results slip or proof of your qualifications with you.



**Bursary application**

If you're applying for a bursary you will need to bring a completed bursary application form with you, along with any supporting evidence. Details of this and the application form can be found on our website.



# Quick Q&A about Enrolment

Here are a few quick questions we get asked a lot.



## What if I don't get the results I was expecting?

If your results are better than you were expecting, not quite what you were hoping for, or if you've had a change of heart – don't worry. On Thursday 22 August our staff will be available to talk to you about your options and next steps.



## When do I enrol?

We'll send you an invite to come onto campus and enrol. We'll also have details on our website soon.



## What happens if I can't make enrolment?

If you're away on holiday or have other commitments that mean you can't make the enrolment date, don't panic. We will have alternative dates and times available.

## Any questions please get in touch!

Our friendly team are happy to answer any questions you may have.

Please email: [enquiries@bishopburton.ac.uk](mailto:enquiries@bishopburton.ac.uk)  
or give them a call on 01964 553000

We look forward  
to seeing you in  
**September**


## Bishop Burton College

Bishop Burton, Beverley,  
East Yorkshire, HU17 8QG

[bishopburton.ac.uk](http://bishopburton.ac.uk)

**T: 01964 553000**

**E: [enquiries@bishopburton.ac.uk](mailto:enquiries@bishopburton.ac.uk)**

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